

## SAM—PAYROLLS

### BEGINNING AND ENDING DATES OF PAY PERIOD

8512

(Revised 12/2019)

The Department of Finance (Finance), [Fiscal Systems and Consulting Unit](#), prescribes the beginning and ending pay period dates. A schedule of 14 patterns that repeat within a 28-year cycle will be used. Table 1 below shows the 28 calendar years from 2019 to 2046 and the corresponding pattern number that will be used for that year. Table 2 shows the patterns from 1 to 14, the related pay period dates, and the number of workdays for that pattern.

**Table 1: Calendar Year and Corresponding Pattern Number**

Year	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Pattern #	3	11	6	7	1	9	4	5	6	14	2
Year	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040
Pattern #	3	4	12	7	1	2	10	5	6	7	8
Year	2041	2042	2043	2044	2045	2046					
Pattern #	3	4	5	13	1	2					

**Table 2: Pattern Number, Pay Period Dates, and Number of Workdays**

PATTERN #1	PAY PERIOD	INCLUSIVE DATES	NUMBER OF WORKDAYS (Including Holidays)
	January	January 1 to January 31	22
	February	February 1 to March 1	21
	March	March 2 to March 31	22
	April	April 1 to May 1	21
	May	May 2 to May 31	22
	June	June 1 to June 30	22
	July	July 1 to August 1	22
	August	August 2 to August 31	22
	September	September 1 to September 30	21
	October	October 1 to October 31	22
	November	November 1 to November 30	22
	December	December 1 to December 31	21

(Continued)

## SAM—PAYROLLS

(Continued)

### BEGINNING AND ENDING DATES OF PAY PERIOD

8512 (Cont. 1)

(Revised 12/2019)

PATTERN #2	PAY PERIOD	INCLUSIVE DATES	NUMBER OF WORKDAYS (Including Holidays)
	January	January 1 to January 30	22
	February	January 31 to February 28	21
	March	March 1 to March 31	22
	April	April 1 to April 30	21
	May	May 1 to May 30	22
	June	May 31 to June 30	22
	July	July 1 to July 31	22
	August	August 1 to August 30	22
	September	August 31 to September 30	21
	October	October 1 to October 30	22
	November	October 31 to November 29	22
	December	November 30 to December 31	22

PATTERN #3	PAY PERIOD	INCLUSIVE DATES	NUMBER OF WORKDAYS (Including Holidays)
	January	January 1 to January 30	22
	February	January 31 to February 28	21
	March	March 1 to March 31	21
	April	April 1 to April 30	22
	May	May 1 to May 30	22
	June	May 31 to June 30	21
	July	July 1 to July 30	22
	August	July 31 to August 29	22
	September	August 30 to September 30	22
	October	October 1 to October 30	22
	November	October 31 to November 30	22
	December	December 1 to December 31	22

(Continued)

## SAM—PAYROLLS

(Continued)

### BEGINNING AND ENDING DATES OF PAY PERIOD

8512 (Cont. 2)

(Revised 12/2019)

PATTERN #4	PAY PERIOD	INCLUSIVE DATES	NUMBER OF WORKDAYS (Including Holidays)
	January	January 1 to January 30	22
	February	January 31 to February 28	21
	March	March 1 to March 31	21
	April	April 1 to April 30	22
	May	May 1 to May 31	22
	June	June 1 to June 30	21
	July	July 1 to July 30	22
	August	July 31 to August 31	22
	September	September 1 to September 30	22
	October	October 1 to October 30	22
	November	October 31 to December 1	22
	December	December 2 to December 31	22

PATTERN #5	PAY PERIOD	INCLUSIVE DATES	NUMBER OF WORKDAYS (Including Holidays)
	January	January 1 to January 29	21
	February	January 30 to February 28	21
	March	March 1 to March 31	22
	April	April 1 to April 30	22
	May	May 1 to May 31	21
	June	June 1 to June 30	22
	July	July 1 to July 30	22
	August	July 31 to August 31	22
	September	September 1 to September 30	22
	October	October 1 to October 31	22
	November	November 1 to December 1	22
	December	December 2 to December 31	22

(Continued)

## SAM—PAYROLLS

(Continued)

### BEGINNING AND ENDING DATES OF PAY PERIOD

8512 (Cont. 3)

(Revised 12/2019)

PATTERN #6	PAY PERIOD	INCLUSIVE DATES	NUMBER OF WORKDAYS (Including Holidays)
	January	January 1 to January 31	21
	February	February 1 to March 1	21
	March	March 2 to March 31	22
	April	April 1 to April 30	22
	May	May 1 to May 31	21
	June	June 1 to June 30	22
	July	July 1 to July 31	22
	August	August 1 to August 31	22
	September	September 1 to September 30	22
	October	October 1 to November 1	22
	November	November 2 to December 1	22
	December	December 2 to December 31	22

PATTERN #7	PAY PERIOD	INCLUSIVE DATES	NUMBER OF WORKDAYS (Including Holidays)
	January	January 1 to January 31	21
	February	February 1 to March 1	21
	March	March 2 to March 31	22
	April	April 1 to April 30	21
	May	May 1 to May 31	22
	June	June 1 to June 30	22
	July	July 1 to August 1	22
	August	August 2 to August 31	22
	September	September 1 to September 30	22
	October	October 1 to October 31	21
	November	November 1 to November 30	22
	December	December 1 to December 31	22

(Continued)

## SAM—PAYROLLS

(Continued)

### BEGINNING AND ENDING DATES OF PAY PERIOD

8512 (Cont. 4)

(Revised 12/2019)

PATTERN #8	PAY PERIOD	INCLUSIVE DATES	NUMBER OF WORKDAYS (Including Holidays)
	January	January 1 to January 31	22
	February	February 1 to February 29	21
	March	March 1 to March 31	22
	April	April 1 to April 30	21
	May	May 1 to May 30	22
	June	May 31 to June 30	22
	July	July 1 to July 31	22
	August	August 1 to August 30	22
	September	August 31 to September 30	21
	October	October 1 to October 30	22
	November	October 31 to November 29	22
	December	November 30 to December 31	22

PATTERN #9	PAY PERIOD	INCLUSIVE DATES	NUMBER OF WORKDAYS (Including Holidays)
	January	January 1 to January 30	22
	February	January 31 to February 29	22
	March	March 1 to March 31	21
	April	April 1 to April 30	22
	May	May 1 to May 30	22
	June	May 31 to June 30	21
	July	July 1 to July 30	22
	August	July 31 to August 29	22
	September	August 30 to September 30	22
	October	October 1 to October 30	22
	November	October 31 to November 30	22
	December	December 1 to December 31	22

(Continued)

## SAM—PAYROLLS

(Continued)

### BEGINNING AND ENDING DATES OF PAY PERIOD

8512 (Cont. 5)

(Revised 12/2019)

PATTERN #10	PAY PERIOD	INCLUSIVE DATES	NUMBER OF WORKDAYS (Including Holidays)
	January	January 1 to January 30	22
	February	January 31 to February 29	22
	March	March 1 to March 31	21
	April	April 1 to April 30	22
	May	May 1 to May 31	22
	June	June 1 to June 30	21
	July	July 1 to July 30	22
	August	July 31 to August 31	22
	September	September 1 to September 30	22
	October	October 1 to October 30	22
	November	October 31 to December 1	22
	December	December 2 to December 31	22

PATTERN #11	PAY PERIOD	INCLUSIVE DATES	NUMBER OF WORKDAYS (Including Holidays)
	January	January 1 to January 30	22
	February	January 31 to February 29	21
	March	March 1 to March 31	22
	April	April 1 to April 30	22
	May	May 1 to May 31	21
	June	June 1 to June 30	22
	July	July 1 to July 30	22
	August	July 31 to August 31	22
	September	September 1 to September 30	22
	October	October 1 to October 31	22
	November	November 1 to December 1	22
	December	December 2 to December 31	22

(Continued)

## SAM—PAYROLLS

(Continued)

### BEGINNING AND ENDING DATES OF PAY PERIOD

8512 (Cont. 6)

(Revised 12/2019)

PATTERN #12	PAY PERIOD	INCLUSIVE DATES	NUMBER OF WORKDAYS (Including Holidays)
	January	January 1 to January 31	22
	February	February 1 to March 1	21
	March	March 2 to March 31	22
	April	April 1 to April 30	22
	May	May 1 to May 31	21
	June	June 1 to June 30	22
	July	July 1 to July 31	22
	August	August 1 to August 31	22
	September	September 1 to September 30	22
	October	October 1 to November 1	22
	November	November 2 to December 1	22
	December	December 2 to December 31	22

PATTERN #13	PAY PERIOD	INCLUSIVE DATES	NUMBER OF WORKDAYS (Including Holidays)
	January	January 1 to January 31	21
	February	February 1 to March 1	22
	March	March 2 to March 31	22
	April	April 1 to April 30	21
	May	May 1 to May 31	22
	June	June 1 to June 30	22
	July	July 1 to August 1	22
	August	August 2 to August 31	22
	September	September 1 to September 30	22
	October	October 1 to October 31	21
	November	November 1 to November 30	22
	December	December 1 to December 31	22

(Continued)

## SAM—PAYROLLS

(Continued)

### BEGINNING AND ENDING DATES OF PAY PERIOD

8512 (Cont. 7)

(Revised 12/2019)

PATTERN #14	PAY PERIOD	INCLUSIVE DATES	NUMBER OF WORKDAYS (Including Holidays)
	January	January 1 to January 31	21
	February	February 1 to March 1	22
	March	March 2 to March 31	22
	April	April 1 to May 1	21
	May	May 2 to May 31	22
	June	June 1 to June 30	22
	July	July 1 to July 31	21
	August	August 1 to August 30	22
	September	August 31 to September 30	22
	October	October 1 to October 31	22
	November	November 1 to November 30	22
	December	December 1 to December 31	21