

SAM – INFORMATION TECHNOLOGY
General Procurement Procedures: Procurement of Goods and Services

POST-AWARD ACTIVITY

5230.3

(Revised 12/2019)

Post-award Activity includes elements such as contract management, project management, and reporting. Effective contract and project management ensures that the State and its contractors honor their agreements and collaborate with one another in good faith. Following the award of the contract, the acquiring department shall:

- Adhere to the provisions of the contract and comply with statutory requirements, policies and procedures.
- Enforce contractual requirements.
- Follow plans for project management and risk management, if applicable.
- Manage implementation of the goods and/or services in accordance with the level of project oversight directed by the California Department of Technology.
- Fulfill all reporting requirements.
- Prepare and submit all post evaluations for IT services contracts totaling \$500,000 or more associated with IT projects in accordance with the governing statutory requirements, policy and procedures.

SCM Volume 3 Additional Post-award Activity information is available in the State Contracting Manual Volume 3.