

**REQUEST OF NECESSITY FOR APPROPRIATION AUGMENTATION**

**6536**

(Revised 10/2017)

The appropriations in the Budget Act for the Augmentation for Contingencies or Emergencies (Business Unit 9840) require that funds may be allocated for contingencies or emergencies which, in the judgment of the Director of Finance, constitute cases of actual necessity. As a result, the Director of Finance requires submission of a signed form [DF-580](#) (Unanticipated Cost Funding Request) from the head of each state department or agency when requesting an allocation from an Augmentation for Contingencies or Emergencies item. The form should state why the additional funds are required to meet a case of actual necessity and the nature or cause of such need.

Refer to the provisions of the 9840 items in the annual Budget Act for up-to-date information.